

El Rincon Elementary School

Culver City Unified School District

School Site Council Minutes

Feb 7, 2011

6:00pm

Members present: Ellen Craig, Principal, Kip Ebanks, Jen Nascimento, William Brooks, Christine Richard and Neil Glickman, parent representatives, Janet Ames, Patty Valdovinos, Katie Farris teachers

Guests present: Sarah Fields, District Rep

Absent: Debbie Hammie,

Meeting to order 6:05

I. Welcome: Sarah Fields and William Brooks

II. Adopt minutes

Change: 20% to 20 parent volunteers for Olympic Day

Jen Motioned, Katie Second

III. Old business

A. Change Olympic Day Date: From April 15th to June 3rd

B. Budget

a. 30,340.91 including the 8,000 Title 1

b. Success maker: all children have access including Title 1

i. Summer success maker session

ii. Split payment (possible 2yr span) 30 licenses

1. Jen's question: leaving at \$20,000 debt for next year

2. Title 1 are Federal funds

3. Patty: advocate for an intervention system and find a way to pay for the second installment

4. Janet: 30 headphones for the budget

5. One-on-one support: Writing instruction

6. Katie: Reminder about the KG aides: 15 students/teacher looking ahead to next year about

7. Ellen: teachers will need training. Training comes with the price. Student centered program so the teacher's role is to support the login process and answer questions along the way. Pre-assessment and builds on that. 80% accuracy

8. Janet: success maker meets the needs of all children: loaded k-8 so a student needs to move beyond their grade level.

9. Katie: Math and English: at one sitting both are

10. Jen: Is it possible for parents to access at home?

11. William: Brings all children on an equal playing field.

- 12. Janet: Incentive program
- iii. Before school intervention program

IV. Principal's Report

V. New Business

A. Ground Rules for discussion (e-mail)

- Please be prepared to arrive 10 min. prior to the start of any SSC meeting. 3 unexcused Tardy's or absences are grounds for dismissal.
- It's important for everyone to participate. Ask questions. Make sure you have pen and paper ready for notes.
- Focus on issues.
- SSC is professional organization whose meetings are open to the general public. As such, it is important to conduct yourself in a appropriate professional manor that reflects positively on the school.
- SSC follows Roberts Rule of Order. One person speaks at a time. If you wish to make a statement or respond you must first be recognized by the council chair.
- Respect others and listen to other points of views that differ from your own.
- Use sub-committees when warranted.
- Give feedback/counter opinions in a respectful tone of voice (no sarcasm, criticism, negative gesticulating (eye rolling, sighing,) etc.
- Keep a positive attitude.
- Come prepared to work.
- Be patient until all questions are answered.
- Failure to persistently follow the guidelines can be grounds for termination.
- Interactions with the public are subject to the District's Civility Policy.

B. Discussion

- a. Add Bring food
- b. Jen moves to adopt ground rules, Katie Second
 - Katie: who is designated to uphold these for the group?
 - Kip: the chair and the members are responsible to enforce
 - At 7:01 the ground rule and norms supersede the old norms

C. Goals

- a. #1 Success Maker (district negotiate with supplier)
- b. #2 Single plan in effect by April 1st (sub-committee: Ellen, Jen, Janet) on school website
- c. #3 School safety
- d. #4 Bi-laws (sub-committees: Ellen, Katie) to present draft to committee on 2/17
- e. #5 Kinder concerns
- f. #6 Resources to EnVision Math component intervention

VI. Questions

- A. By the 17th:

- a. Ellen: What is the carryover for next year?
- b. Start up cost: License fees, instillation, training, parent volunteers
- c. Implementation time
- B. Bulletin board, suggestion box
- C. Bi-laws
- D. Success Maker
- E. Single plan

Feb 17th meeting moved to Feb 24th at 6:00pm

Motion to close meeting, Kip, Jen Second